

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) OF THE COLLEGE HELD ON 16/10/2019 IN THE OFFICE CHAMBER OF THE PRINCIPAL

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held in the Office chamber of the Principal under his chairmanship on 16/10/2019 at 10:30 AM, to prepare work plan for the academic session 2019-20 in accordance with the seven-point criteria of the NAAC guidelines. At the very outset the principal of the college, Dr. Milorai Modi, welcomed all members present in the meeting and spoke on the objective of the meeting to prepare a well thought out work plan for the session 2019-20 keeping in view the quality parameters of higher education being imparted. He laid emphasis on the deliberations on different aspects of teaching-learning scenario in the college, for a fruitful outcome. He invited innovative and practicable suggestions from all members present to make the work plan a promising one.

Dr. S. N. Yadav, the Coordinator of IQAC, made a detailed presentation on the proposed work plan for the session 2019-20 and requested all members present to suggest ideas to maintain quality benchmark in all areas of development of the college.

After a detailed discussion on all aspects of development of the college the following work plan for the session 2019-20 was finalized.

WORK PLAN OF IQAC, J. N. COLLEGE, PASIGHAT

ACADEMIC SESSION 2019-20

1. CURRICULAR ASPECTS (100 Marks)

1.1 (U*) Curriculum design and Development (50 Marks)	Only for University
1.1 (A*) Curriculum Planning and implementation (20 marks)	i. M.Com Program may be opened. ii. New course should be opened like BBA, Diploma in Disaster Management,. iii. To develop the more smart classrooms. iv. Education through EDUSAT
1.2 Academic Flexibility (30 Marks)	i. Inter disciplinary option to be provided (Subject restriction should be abolished.) / Suggestion of Academic In-charge

1.3 Curriculum Enrichment (30Marks)	<ul style="list-style-type: none"> i. Creative program by English / Hindi Dept. ii. Student Competence Program through some value-added courses such as Mushroom Production Course, Data Analysis Course, Communication Skill Course, add on courses by all Depts.
1.4 Feedback System (20 Marks)	<ul style="list-style-type: none"> i. Students' Feedback. ii. Teachers' Feedback iii. Parent Teacher Association Feedback. iv. Alumni Association Feedback. v. Cells carrying student oriented program may collect their feedback.

2. TEACHING, LEARNING AND EVALUATION (350 Marks)

2.1 Student enrolment and profile (30 Marks)	<ul style="list-style-type: none"> i. To develop students enrolment and student profile (Academic Cell) ii. To ensure transparency and equity in the admission process catering to the educational need of all categories of people of the catchment area.
2.2 Catering to Student Diversity (50 Marks)	<ul style="list-style-type: none"> i. To arrange remedial classes. ii. To arrange Tutorial Classes. iii. To organize program to sensitize students on gender related issues for their overall personality development.
2.3 Teaching Learning Process (50 Marks)	<ul style="list-style-type: none"> i. Incorporating Learning Management System and other e-resources to enrich teaching-learning and evaluation processes. ii. Incorporating interactive-participatory approach in the Time- table of the college.
2.4 Teacher Profile and Quality (80 Marks)	<ul style="list-style-type: none"> i. To encourage non-Ph.D. Teachers to complete Ph.D. ii. To provide sufficient teachers in each Department. iii. To allow teachers for going orientation/ refresher courses etc. iv. To encourage in delivering the research output in the form of research publications and also in participating various academic oriented seminars, conferences etc. v. To increase the number of project works

2.5 Evaluation Process and Reforms (50 Marks)	<ul style="list-style-type: none"> i. For Internal Assessment question papers should be typed and a copy of it should be kept in departmental file. ii. After the declaration of the university result Programme Specific Outcomes (PSOs) and Course Outcomes (Cos) are to be discussed and analyzed.
2.6 Student Performance and Learning Outcomes (40 Marks)	<ul style="list-style-type: none"> i. Student Performance Profile (Result Profile) should be prepared by Academic Branch.
2.7 Student Satisfaction Survey (50 Marks)	<ul style="list-style-type: none"> i. SWOC Analysis provides student satisfaction survey. ii. A workshop for students on their curricular class room quality delivery addressing to their expected academic requirements for exam preparation and competition purposes.

3. RESEARCH INNOVATION AND EXTENSION (120 Marks)

3.1 Promotion of Research and Facility	Not Applicable for constituent / affiliated college.
3.2 Resource Mobilisation for Research (10 Marks)	<ul style="list-style-type: none"> i. A program on Research Motivation and Research Projects. ii. Departmental Library for research promotion.
3.3 Innovation Ecosystem (10 Marks)	<ul style="list-style-type: none"> i. Workshop on Industry-Academia Innovative Program
3.4 Research Publication and Awards (10Marks)	<ul style="list-style-type: none"> i. A Motivational Program for Research Paper Publication.
3.5 *(U) Consultancy	Not Applicable for constituent / affiliated college.
3.6 Extension Activities (60 Marks)	<ul style="list-style-type: none"> i. Some Extension activities for Community Services, ii. Mass awareness on Ecological Sustainability iii. Awareness programme on ‘Beti Bachao& Beti Padhao’
3.7 Collaboration (20 Marks)	<ul style="list-style-type: none"> i. MoU for Collaboration with some educational institutions in regard to faculty exchange and other curricular transaction.

4. INFRASTRUCTURE AND LEARNING RESOURCES (100 Marks)

4.1 Physical facility (30 Marks)	<ul style="list-style-type: none">i. CCTV coverage may be made extended.ii. Every department may be exclusively provided smart room facility.iii. Wi-fi facility may be maintained in the college.
4.2 Library as a Learning Resource (20 Marks)	<ul style="list-style-type: none">i. Re-subscribing the Journal and Magazines.ii. New Journals and Magazines subscriptions including e-journals.iii. Full automation of library using ILMSiv. More research materials may be provided in the research room of library.
4.3 ICT Infrastructure (30Marks)	<ul style="list-style-type: none">i. Smart Room classes should be encouraged in each Department.ii. Laptop to be provided the faculty members who have not been provided.iii. Soft copy of study materials may be uploaded on the college website for easy access by the students.
4.4 Maintenance of Campus Infrastructure (20 Marks)	<ul style="list-style-type: none">i. Maintaining of uninterrupted Power Supply.ii. Continuing of safe drinking water supply.iii. White washing /Repairing and denting painting of the college.

5. STUDENT SUPPORT AND PROGRESSION (130Marks)

5.1 Student support (50Marks)	<ul style="list-style-type: none">i. An orientation program to guide students to make best use of available facilities of the college.ii. Providing coaching, guidance and counselling by Carrier Counselling and Guidance Cell.iii. Coaching for students to appear in competitive exam.iv. Maintaining the grievance boxes and promptly addressing the issues.v. Study materials may be provided to students.
5.2 Student Progression (45 Marks)	<ul style="list-style-type: none">i. Motivational program for students to prepare for their academic/career progression.ii. To maintain a record for student progression by Career, Guidance / Placement Cell.iii. Students qualifying for state/national/international level exam or competition should be identified and

	their records/certificates may be kept properly by Placement Cell
5.3 Student Participation and Activities (25 Marks)	<ul style="list-style-type: none"> i. To instill a sense of social responsibility and good citizenry among students, NSS Unit may organize some activities. ii. The NSS unit may organize some programs to develop skill and competencies among students to foster holistic development of personality. iii. Some programs or street plays may be organized by Disaster Management Cell.
5.4 Alumni Engagement (10 Marks)	<ul style="list-style-type: none"> i. The Alumni Association may be registered under the Society Registration Act. ii. Some programs may be organized by Alumni Association for guiding the students in pursuing their career. iii. The Corpus Fund may be generated by Alumni Association which must be used for development of the institution and proper records must be maintained.

6. GOVERNANCE, LEADERSHIP AND MANAGEMENT (100 Marks)

6.1 Institutional Vision and Leadership (10Marks)	i. Effective functioning of College Management Committee towards giving a meaningful direction to the institution.
6.2 Strategy Development and Deployment (10Marks)	i. Planning of the college development as per the recommendation of Road Map Committee (Goal, Objective, Vision, Mission).
6.3 Faculty Empowerment Strategy (30Marks)	<ul style="list-style-type: none"> i. ACR /Performance appraisal etc. of the employee are to be kept properly. (Establishment Branch). ii. Professional Competency Development Program for staff may be encouraged and organized.
6.4 Financial Management and Resource Mobilization (10Marks)	i. Regular internal and external audit of the college financial transactions must be maintained.
6.5 Internal Quality Assurance System (30 Marks)	i. To carry out maximum programs of the Work Plan in time must be ensured.

	ii. To ascertain the in-time quality delivery by the institution the functioning of administrative audit and academic audit must be implemented. Their records must be kept properly.
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7. INSTITUTIONAL VALUES AND BEST PRACTICES. (100 Marks)

7.1 Institutional Values and Social responsibility (50Marks)	<ul style="list-style-type: none"> i. Workshop on Gender Sensitivity. ii. For taking the advantage of the geographical locality of the college, some programs on environmental issues may be organized. iii. To make aware the common people about the evil effects of plastic products some programs may be organized. iv. To maintain the beauty and greenery of the campus plantation /social services may be organized. v. To inculcate the ethical sense among young generation some awareness program on road safety measures may be organized.
7.2 Best Practices (30Marks)	<ul style="list-style-type: none"> i. Workshop on use of ICT in class room teaching may be organized. ii. Workshop on entrepreneurship development may be organized. iii. Motivational program for students to develop reading habits in the library complex.
7.3 Institutional Distinctiveness (20Marks)	<ul style="list-style-type: none"> i. To maintain the serene and academically spirited Campus. ii. The Research journals may be published in time.

TOTAL SCORE - 1000


The meeting ended in a positive note with the members expressing their satisfaction over its outcome.

Mr. Eruk Libang, Asst. Professor, Dept. of Physics, proposed the vote of thanks.

The following members were present in the meeting:

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| 1. Principal (Ex-Officio) | Chairperson |
| 2. Dr. S. D. Choudhury
(Vice-Principal & Academic In-Charge) | Deputy Chairperson |
| 3. Dr. S. N. Yadav, Associate Prof. of Maths | Coordinator, IQAC |
| 4. Dr. S. N. Jha, Associate Prof. of Geography | Member |

5. Dr. J. R. Padhi, Associate Prof. of English	Member
6. Dr. D. P. Panda, Associate Prof. of Commerce	Member
7. Dr. S. Jayanthi, Asst. Prof. of Physics	Member
8. Shri N. Darang, Asst. Prof. of Economics	Member
9. Shri H. Loyi, Asst. Prof. of Botany	Member
10. Dr. Johny Tabing, Asst. Prof. of Education	Member
11. Shri Abani Doley, Asst. Prof. of English	Member
12. Shri Eruk Libang, Asst. Prof. of Physics	Member
13. Shri Rajesh Sharma, Instructor, Computer Centre (Technical Staff)	Member



(Dr. Milorai Modi)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

**COMPLIANCE/ACTION TAKEN REPORT
ON THE WORK PLAN FINALISED IN THE IQAC MEETING OF THE COLLEGE
HELD ON 16-10-2019 AT 10:30 AM**

Criterion	Plan of Activities	Compliance/ATR
1.1(A*) Curriculum Planning and implementation	<ul style="list-style-type: none"> i. M.Com Program may be opened. ii. New course should be opened like BBA, Diploma in Disaster Management iii. To develop more smart classrooms. iv. Education through EDUSAT 	<ul style="list-style-type: none"> i & ii. The program/course couldn't be started due to COVID-19 pandemic. However, all efforts are being made to start these courses from the next academic session. iii. Education through EDUSAT has been intensified
1.2 Academic Flexibility	<ul style="list-style-type: none"> i. Inter disciplinary option to be provided (Subject restriction should be abolished.) / Suggestion of Academic In-charge 	<ul style="list-style-type: none"> i. Restriction on subject combination has been eased.
1.3 Curriculum Enrichment	<ul style="list-style-type: none"> i. Creative program by English / Hindi Dept. ii. Student Competence Program through some value-added courses such as Mushroom Production Course, Data Analysis Course, Communication Skill Course, add on courses by all Depts. 	<ul style="list-style-type: none"> i. Communicative Skill Development Programme was organized by Dept. of English & Hindi from 7/2/20 to 21/2/20. ii. Communication Skill Development Programme in collaboration with British Council, India, was organized from 24/2/20 to 29/2/20. iii. One day workshop on 'Banking and Finance' was organised on 05/02/20. iv. One day 'Investor Education' programme was conducted on 06/02/20. v. One day interaction cum orientation programme was conducted on 06/10/19 in collaboration with IIT, Guwahati. vi. Value-added course like 'Sales Management' was conducted on 12/02/20.

<p>1.4 Feedback System</p>	<ul style="list-style-type: none"> i. Students' Feedback. ii. Teachers' Feedback iii. Parent Teacher Association Feedback. iv. Alumni Association Feedback. v. Cells carrying student-oriented programs may collect their feedback. 	<ul style="list-style-type: none"> i. The students' feedbacks have been collected as per the structured questionnaire. ii. The feedbacks of Teachers have been collected and analysed.
<p>2.1 Student enrolment and profile</p>	<ul style="list-style-type: none"> i. To develop students enrolment and student profile (Academic Cell) ii. To ensure transparency and equity in the admission process catering to the educational need of all categories of people of the catchment area. 	<ul style="list-style-type: none"> i. The database of student enrolment is maintained through excel spreadsheets.
<p>2.2 Catering to Student Diversity</p>	<ul style="list-style-type: none"> i. To arrange remedial classes. ii. To arrange Tutorial Classes. iii. To organize program to sensitize students on gender related issues for their overall personality development. 	<ul style="list-style-type: none"> i. Remedial and tutorial classes taken by the faculty members of all departments. ii. No programme on gender related issues organised due to COVID-19 pandemic.
<p>2.3 Teaching Learning Process</p>	<ul style="list-style-type: none"> i. Incorporating Learning Management System and other e-resources to enrich teaching-learning and evaluation processes. ii. Incorporating interactive-participatory approach in the Time- table of the college. 	<ul style="list-style-type: none"> i. The faculty members of all the departments have made optimal use of e-resources to enrich the teaching-learning process during COVID-19 pandemic. ii. Feedbacks/suggestions of faculty members have been incorporated while preparing the Time-table.
<p>2.4 Teacher Profile and Quality</p>	<ul style="list-style-type: none"> i. To encourage non-Ph.D. Teachers to complete Ph.D. ii. To provide sufficient teachers in each Department. iii. To allow teachers for going orientation/ refresher courses etc. iv. To encourage in delivering the research output in the form of research publications and also in participating 	<ul style="list-style-type: none"> i. Two faculty members completed their PhD during the year. ii. Four new faculty members joined during the year. iii. Twenty three faculty members attended international seminar/webinar/workshop during the year. iv. Seventy faculty members participated in national level seminar/webinar/workshop. Teachers were encouraged to publish their research papers

	<p>various academic oriented seminars, conferences etc.</p> <p>v. To increase the number of project works</p>	<p>by giving them space in the research journal 'Arunachal Vision' published by the college.</p> <p>v. The teachers were sensitized to undertake research projects from different sources.</p>
2.5 Evaluation Process and Reforms	<p>i. For Internal Assessment question papers should be typed and a copy of it should be kept in departmental file.</p> <p>ii. After the declaration of the university result Programme Specific Outcomes (PSOs) and Course Outcomes (Cos) are to be discussed and analyzed.</p>	<p>i. All the Departments have preserved printed copies of question papers in their respective departmental files.</p> <p>ii. After the declaration of university results the outcomes were discussed and analyzed in the departmental meetings, and corrective measures have been taken to improve further.</p>
2.6 Student Performance and Learning Outcomes	<p>i. Student Performance Profile (Result Profile) should be prepared by Academic Branch.</p>	<p>i. Student Performance Profile has been prepared by Academic Branch.</p>
2.7 Student Satisfaction Survey	<p>i. SWOC Analysis providing student satisfaction survey: A workshop for students on their curricular class room quality delivery addressing to their expected academic requirements for exam preparation and competition purposes, may be organised.</p>	<p>i. Workshop for students on their curricular class room quality delivery addressing their expected academic requirements for exam preparation and competition purposes couldn't be organised due to COVID situation.</p>
3.1 Promotion of Research and Facility	<p>Not Applicable for constituent / affiliated college.</p>	
3.2 Resource Mobilization for Research	<p>i. A program on Research Motivation and Research Projects.</p> <p>ii. Departmental Library for research promotion.</p>	<p>i. The faculty members were encouraged and motivated to undertake research projects in the departmental meetings on 14/08/19 and 22/08/19. A sum of Rs.1,69,150 was mobilized for research purpose.</p> <p>ii. Every department has been provided with departmental library facility.</p>
3.3 Innovation Ecosystem	<p>i. Workshop on Industry-Academia Innovative Program</p>	<p>i. Not organised due to prevailing COVID situation.</p>

3.4 Research Publication and Awards	i. A Motivational Program for Research Paper Publication.	i. The faculty members were encouraged and motivated to undertake research projects in the departmental meetings on 14/08/19 and 22/08/19.
3.5 *(U) Consultancy	Not Applicable for constituent / affiliated college.	
3.6 Extension Activities	<ul style="list-style-type: none"> i. Some Extension activities for Community Services. ii. Mass awareness on Ecological Sustainability. iii. Awareness programme on ‘Beti Bachao & Beti Padhao’ 	<ul style="list-style-type: none"> i. Free distribution of herbal anti-arthritis medicine by NSS unit in collaboration with CSIR-NEIST on 10/08/2019. Under Swachh Bharat Pakhwada NSS unit cleaned Midung Lirek, a historical and tourist place of East Siang, on 12/08/19. ii. Plantation programme organised by JNC Environmental Club on 17/08/19 in collaboration with JNC Alumni Association. iii. Awareness programme on ‘Sahi Poshan Desh Roshan’, organised on 21/09/19 in collaboration with ICDS, Pasighat. iv. Awareness programme on ‘Poshan Abhiyan’ organised at Renging village on 27/09/19 by NSS unit. Awareness talk on ‘Importance of Voluntary Blood Donation’ organised by NSS unit on 01/10/19. ‘Fit India’ Flag Run organised by NSS unit on 02/10/19. Donation to fire victims at Millang village on 25/10/19. v. NSS special camp at Serum village organised on 12/3/20 by NSS Unit. vi. Mass Social service and plantation programme organised by NCC unit on 20/10/19.
3.7 Collaboration	i. MoU for Collaboration with some educational institutions	i. MoU for collaboration with some educational institutions

	in regard to faculty exchange and other curricular transaction.	for faculty exchange and curricular transactions is in process.
4.1 Physical facility	<ul style="list-style-type: none"> i. CCTV coverage may be extended. ii. Every department may be exclusively provided smart room facility. iii. Wi-fi facility may be maintained in the college. 	<ul style="list-style-type: none"> i. CCTV coverage duly extended. ii. Additional wi-fi facility under Pasighat smart city installed.
4.2 Library as a Learning Resource	<ul style="list-style-type: none"> i. Re-subscribing the Journal and Magazines. ii. New Journals and Magazines subscriptions including e-journals. iii. Full automation of library using ILMS. iv. More research materials may be provided in the research room of library. 	<ul style="list-style-type: none"> i. Subscription to existing journals and magazines renewed. ii. New journals subscribed. New text books added. iii. Full automation of the central library could not be done due to the problem with the server and incompatibility of library software. iv. Research Room in the library has been well equipped.
4.3 ICT Infrastructure	<ul style="list-style-type: none"> i. Smart Room classes should be encouraged in each Department. ii. Laptop to be provided the faculty members who have not been provided. iii. Soft copy of study materials may be uploaded on the college website for easy access by the students. 	<ul style="list-style-type: none"> i. Soft copy of study materials, video lectures etc. have been circulated in the student WhatsApp groups.
4.4 Maintenance of Campus Infrastructure	<ul style="list-style-type: none"> i. Maintaining of uninterrupted Power Supply. ii. Continuing of safe drinking water supply. iii. White washing /Repairing and denting/painting of the college. 	<ul style="list-style-type: none"> i. It is ensured through three silent generators installed on upper campus. ii. The water coolers are being maintained periodically to ensure safe drinking water. iii. Periodical maintenance of buildings has been done.
5.1 Student support	<ul style="list-style-type: none"> i. An orientation program to guide students to make best use of available facilities of the college. 	<ul style="list-style-type: none"> i. An orientation cum Induction Program for students was organised during the Freshers' Social Event on 27/08/19 in the presence of the Vice

	<ul style="list-style-type: none"> ii. Providing coaching, guidance and counselling by Career Counselling and Guidance Cell. iii. Coaching for students to appear in competitive exam. iv. Maintaining the grievance boxes and promptly addressing the issues. v. Study materials may be provided to students. 	<p>Chancellor, Rajiv Gandhi University, Itanagar.</p> <ul style="list-style-type: none"> ii. Induction cum orientation programme for first semester science students was organised by Science Club on 26/09/19. iii. All the grievances of the students have been addressed to.
5.2 Student Progression	<ul style="list-style-type: none"> i. Motivational program for students to prepare for their academic/career progression. ii. To maintain a record for student progression by Career, Guidance / Placement Cell. iii. Students qualifying for state/national/international level exam or competition should be identified and their records/certificates may be kept properly by Placement Cell 	<ul style="list-style-type: none"> i. A motivational programme for students was organised on 17/10/19 in collaboration with Indian Statistical Institute, Tezpur. ii. One day workshop on 'Banking and Finance' Career for commerce students was organised on 05/02/20 in collaboration with NIIT, Guwahati. iii. One day 'Investor Awareness Programme' was organised on 06/02/20 in collaboration with National Stock Exchange. iv. One day Career Counselling & Guidance programme was organised on 05/03/20 by Career Counselling and Guidance Cell.
5.3 Student Participation and Activities	<ul style="list-style-type: none"> i. To instill a sense of social responsibility and good citizenry among students, NSS Unit may organize some activities. ii. The NSS unit may organize some programs to develop skill and competencies among students to foster holistic development of personality. iii. Some programs or street plays may be organized by Disaster Management Cell. 	<p>The sense of social responsibility and good citizenry has been instilled in students through NSS unit of college in several NSS activities organised during the year:</p> <ul style="list-style-type: none"> i. Under Swachh Bharat Pakhwada NSS unit cleaned Midung Lirek, a historical and tourist place of East Siang, on 12/08/19. ii. Awareness programme on 'Sahi Poshan Desh Roshan', organised on 21/09/19 in collaboration with ICDS, Pasighat.

		<p>iii. Awareness programme on ‘Poshan Abhiyan’ organised at Renging village on 27/09/19 by NSS unit.</p> <p>Awareness talk on ‘Importance of Voluntary Blood Donation’ organised by NSS unit on 01/10/19.</p> <p>‘Fit India’ Flag Run organised by NSS unit on 02/10/19.</p> <p>Donation to fire victims at Millang village on 25/10/19.</p> <p>iv. NSS special camp at Serum village organised on 12/3/20 by NSS Unit.</p> <p>v. No program on disaster management was organised during the year due to COVID-19 situation.</p>
5.4 Alumni Engagement	<p>i. The Alumni Association may be registered under the Society Registration Act.</p> <p>ii. Some programs may be organized by Alumni Association for guiding the students in pursuing their career.</p> <p>iii. Some Corpus Fund may be generated by Alumni Association which must be used for development of the institution and proper records must be maintained.</p>	<p>i. The registration of the Alumni Association of the College is in process.</p> <p>ii. No program of the Alumni Association was organized during the session due to the pandemic.</p> <p>iii. The generation of Corpus Fund of the Alumni Association of the college is in process.</p>
6.1 Institutional Vision and Leadership	<p>i. Effective functioning of College Management Committee towards giving a meaningful direction to the institution.</p>	<p>i. The meeting of the CMC could not be organised during the year due to COVID-19 pandemic. However, the suggestions of the members of the CMC were invited virtually and incorporated in the development plan of the college.</p>

6.2 Strategy Development and Deployment	i. Planning of the college development as per the recommendation of Road Map Committee (Goal, Objective, Vision, Mission).	i. The planning for the development of the college and deployment of such plans have been executed keeping in view the vision and mission of the institution.
6.3 Faculty Empowerment Strategy	i. ACR /Performance appraisal etc. of the employee are to be kept properly. (Establishment Branch). ii. Professional Competency Development Program for staff may be encouraged and organized.	i. The ACRs of both the Teaching & Non-Teaching staff were prepared and forwarded to the Director, Higher & Technical Education, for necessary action. ii. Professional Competency Development Programs for faculty members are organised from time to time.
6.4 Financial Management and Resource Mobilisation	i. Regular internal and external audit of the college financial transactions must be maintained.	i. The internal audit has been done through the internal audit committee and the external audit has been carried out through a Chartered Accountant.
6.5 Internal Quality System	i. To carry out maximum programs of the Work Plan in time must be ensured. ii. To ascertain the in-time quality delivery by the institution the functioning of administrative audit and academic audit must be implemented. Their records must be kept properly.	i. Maximum programs have been completed as per the Work Plan. ii. Administrative audit and Academic audit couldn't be conducted due to COVID-19 pandemic.
7.1 Institutional Values and Social responsibility	i. Workshop on Gender Sensitivity. ii. For taking the advantage of the geographical locality of the college, some programs on environmental issues may be organized. iii. To make aware the common people about the evil effects of plastic products some programs may be organized. iv. To maintain the beauty and greenery of the campus	i. During 'Swachh Bharat Pakhwada' NSS unit cleaned Midung Lirek, a historical and tourist place of East Siang district, on 12/08/19. ii. Plantation programme was organised by JNC Environmental Club on 17/08/19 in collaboration with JNC Alumni Association. iii. Social service cum flower plantation was organised by Dept. of Political Science on 03/10/19.

	<p>plantation /social services may be organized.</p> <p>v. To inculcate the ethical sense among young generation some awareness program on road safety measures may be organized.</p>	<p>iv. As an initiative towards campus beautification two parks have been developed on upper campus under RUSA scheme.</p>
7.2 Best Practices	<p>i. Workshop on use of ICT in class room teaching may be organized.</p> <p>ii. Workshop on entrepreneurship development may be organized.</p> <p>iii. Motivational program for students to develop reading habits in the library complex.</p>	<p>i. No programme undertaken due to COVID-19 pandemic situation.</p>
7.3 Institutional Distinctiveness	<p>i. To maintain the serene and academically spirited Campus.</p> <p>ii. The Research journals may be published in time.</p>	<p>i. The serenity is well maintained both on upper campus and lower campus.</p> <p>ii. The Research Journal 'Arunachal Vision' with ISSN 2321-4201 in English has been published.</p>



(Dr. Milorai Modi)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT
MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC) OF THE COLLEGE HELD ON 14TH & 22ND AUGUST 2019 FROM 10:00 AM
TO 2:00 PM

AGENDA:

Meeting with all Departments to review performance of students in the last university exams.

Points to be discussed:

1. Final semester results with Top Ten Positions
2. Departmental Routine
3. Issues related to the departments
4. Student feedback
5. Research Projects, Publications, Seminars etc
6. Future Activities
7. Student-teacher ratio
8. Mentoring

At the very beginning the Principal of the College and Chairperson IQAC, Dr. Milorai Modi, welcomed all members present in the meeting and highlighted the objective of the two-day long interface meeting to review the academic performances of the students in the last university exams. He invited constructive suggestions from all members for practical implementation.

Dr. D. P. Panda, Coordinator of IQAC, requested all members of IQAC and faculty members of every department sitting with the IQAC committee in separate slots, to put forth their pragmatic views for the overall development of academic environment in the college that can be put in place effectively for subsequent improvement in university results.

Decisions taken in the meeting:

1. As the performance of students in B.A./B. SC/B. COM VI Semester was more than 90% at UG level, all the departments were congratulated and encouraged to excel further.
2. As the result of M.A. History IV Sem was very much unsatisfactory at 14.29% the members urged upon the department of History to take utmost care of teaching and guidance of students meticulously.
3. Regarding the top ten ranks in the university exams it was observed that in M.A. Hindi one student secured 6th rank and in M.A. Geography two students secured 8th and 10th rank. All the three PG departments were sensitized to take necessary steps to earn more ranks from the next academic session.
4. All the UG departments were stimulated to work hard to ensure at least one university rank in every subject.
5. All the 14 departments agreed unanimously to submit their feedbacks in prescribed format (Teacher's Feedback) and collect students' feedback as well as per the requirements of NAAC within due date.
6. For mentoring the students all the departments were given specific instructions and guidelines.

Having no other point to discuss the meeting ended with vote of thanks proposed by Mr. Monkhum Khilak, Assistant Professor of Mathematics.

The following members of IQAC and faculty members were present in the meeting:

1. Dr. Milorai Modi	Principal	Chairperson, IQAC
2. Dr. S. D. Choudhury	Vice-Principal	Deputy Chairperson, IQAC
3. Dr. D. P. Panda	Associate Professor	Coordinator, IQAC
4. Dr. Y. Singh	Associate Professor	Department of English
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58. Mr. H. Loyi	Assistant Professor	Department of Botany
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